



FILE NO. A _____ / _____

**THE CORPORATION OF THE CITY OF WELLAND
COMMITTEE OF ADJUSTMENT
APPLICATION FOR
MINOR VARIANCE OR PERMISSION**

FOR OFFICE USE ONLY:

APPLICATION FEES

MINOR VARIANCE OR PERMISSION	\$906.00
CONCURRENT MINOR VARIANCE OR PERMISSION AND CONSENT APPLICATION	\$3,714.00
RESCHEDULING OF MINOR VARIANCE OR PERMISSION APPLICATION	\$2,084.00
DATE RECEIVED: _____	
DATE FEE RECEIVED: _____	
OTHER FEE RECEIVED: _____	
DATE OF COMPLETED APPLICATION: _____	

Please submit original completed application along with all other required information to:

Secretary-Treasurer
Committee of Adjustment
City of Welland
Planning and Development Services
Planning Division
60 East Main Street
Welland, Ontario. L3B 3X4

NOTE: INFORMATION PROVIDED IN THIS APPLICATION WILL BECOME PART OF A PUBLIC RECORD

1. Registered Owner(s) _____
Mailing Address _____
City _____ Province _____
Postal Code _____ Telephone _____
Email _____
2. Authorized Agent (if any) _____
Mailing Address _____
City _____ Province _____
Postal Code _____ Telephone _____
Email _____
3. Address of subject land (number & street name) _____
4. Legal description of subject land (i.e. lot and registered plan number, lot, concession and township etc.)

5. Current Official Plan designation of subject land _____

6. Current Zoning of subject land _____

Zoning By-law No. _____

7. Existing land use of subject land _____

8. Proposed land use of the subject land _____

9. Nature and extent of relief applied for:

BY-LAW SECTION	BY-LAW REQUIREMENT	REQUESTED VARIANCE

Is this an extension of a legal non-conforming building or structure?

☐ Yes

☐ No

If "Yes", fill out Change in Use Chart below.

Change in Use (Legal Non-Conforming)

EXISTING USE	PROPOSED USE

10. Why is it not possible to comply with the provisions of the Zoning By-law?

11. Dimensions and size of subject land (metric units)

Frontage _____ metres
 Depth _____ metres
 Area _____ square metres

12. Are there any EXISTING buildings or structures on the subject land? ☐ Yes ☐ No

If "Yes", provide information below for each building or structure (metric units).

Type of Building or Structure (i.e. house, garage, commercial etc.)			
Construction Date			
Front Yard Setback - metres			
Rear Yard Setback - metres			
Side Yard Setback - metres			
Side Yard Setback - metres			
Number of Storeys			
Height - metres			
Dimensions - metres			
Gross Floor Area - square metres <i>Only For Commercial (see definition)</i>			
Roofed Footprint - square metres			

Existing Total Lot Coverage _____ %
 (for all Buildings and Structures)

13. Are there any PROPOSED buildings or structures, on the subject land? ☐ Yes ☐ No

If "Yes" provide information below for each proposed building or structure (metric units).

Type of Building or Structure (i.e. house, garage, commercial etc.)			
Front Yard Setback - metres			
Rear Yard Setback - metres			
Side Yard Setback - metres			
Side Yard Setback - metres			
Number of Storeys			
Height - metres			
Dimensions - metres			
Gross Floor Area - square metres Only For Commercial (see definition)			
Roofed Footprint - square metres			

14. Type of access to subject land

- | | |
|---|--|
| ☐ Provincial Highway | ☐ Other Public Road |
| ☐ Municipal Road maintained all year | ☐ Right-of-Way |
| ☐ Municipal Road maintained seasonally | ☐ Water access |
| ☐ Regional Road | ☐ Private Road |

15. If access to the subject land is by water only, describe parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road.

16. Date of acquisition of subject land by current Owner

17. Existing uses of abutting properties

18. Length of time existing uses of the subject land have continued

19. What type of water supply exists or is proposed?

- | | |
|---|---|
| ☐ Publicly owned and operated system | ☐ Lake or other water body |
| ☐ Well (private or communal) | ☐ Other (specify) <hr/> |

20. What type of sewage disposal exists or is proposed?
- ☐ Publicly owned and operated system ☐ Other (specify) _____
- ☐ Septic system (private or communal)
21. What type of storm drainage is provided?
- ☐ Sewers ☐ Swales
- ☐ Ditches ☐ Other (specify) _____
22. If known, whether the subject land has ever been the subject of an application for variance?
- ☐ Yes ☐ No

If the answer is Yes, provide file number (s) and briefly describe.

23. Is the subject land the subject of a current application for Consent under Section 53 the Planning Act, or for approval of a Plan of Subdivision under Section 50 of the Planning Act.
- ☐ Yes ☐ No

If "Yes" , provide file number(s) and the status of the application.

24. Complete the Consent of the Owner concerning personal information set out below

**CONSENT OF OWNER TO THE USE AND
DISCLOSURE OF PERSONAL INFORMATION**

I, We _____
(PRINT NAME)

am the Owner of the land that is the subject of this application for a Minor Variance and for the purposes of the Freedom of Information and Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

_____ Date	_____ Signature of Owner
_____ Date	_____ Signature of Owner

25. Complete the Authorization for Agent only if Applicant is not the registered Owner

AUTHORIZATION FOR AGENT

I, We _____, the Owner of the
(PRINT NAME)

subject property hereby authorize _____
(AGENT)

to act on my behalf with respect to this application.

Date

Signature of Owner

Date

Signature of Owner

26. Affidavit or Sworn Declaration For Requested Information

AFFIDAVIT OR SWORN DECLARATION

I _____
(PRINT NAME OF APPLICANT)

of the City of _____

in the Regional Municipality of _____

solemnly declare that the information contained in Sections 1 through 25 inclusive of this application is true and the information contained in the documents that accompany this application in the respect of the above Sections is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____)
_____ of _____)
in the _____)
_____)
this _____ day of _____)
A.D. 20 _____)

To be signed in the presence of a Commissioner
for taking Affidavits.

APPLICANT

A Commissioner, etc.